

California Information Technology Strategic Plan
Portal Steering Committee
Information Organization, Usability, Currency & Accessibility (IOU)
Working Group
Library & Courts II (900 N Street), Room 340

- AGENDA -

Time:

- | | | | |
|----|------|---|------------------------|
| 5 | I. | Opening | Claudina Nevis |
| | | Draft Templates by FTB and DHS | Kris Ogilvie |
| | | Review Templates | |
| | | Identify Caveats Attached to Template Recommendation | |
| 45 | II. | Identify tools used to develop templates and plans to adapt templates
For other tools (e.g., Front Page, Dreamweaver, etc.)
Determine where templates will reside (DTS? Developing Agency?) | |
| 15 | III. | Usability Testing – Contract with Human Factors International
Usability Testing for Service Centers in Development | Donna Freeman |
| | | Draft Charter | Debbie Schwartz |
| | | Identify Scope and Objective for Working Group | |
| 20 | IV. | Finalize Deliverables for Working Group
Identify Major Milestones with Target Dates and Resources Needed | |
| 15 | V. | Open Forum -- recommendations from team | All |
| | | Next Steps: | Kris Ogilvie |
| | | Next IOUCA meeting February 7, 2006 | & |
| 15 | VI. | Agenda Items?
FYI: Portal Review Board meeting February 10 | Debbie Schwartz |
| 5 | VII. | Adjourn | Kris Ogilvie |