



State Portal Steering Committee Meeting

Summary Minutes

Meeting Date: **March 4, 2005** Meeting Time: **1:00 – 2:00 pm** Meeting Location: **OPR**

Attendees:

Committee members: Joan Borucki, Tom Dolce, Davood Ghods, John Jewell, J. Clark Kelso, Bernard Soriano, Kelvin Pye, Charlene Zettel

Alternate members: Kristine Ogilvie

Others: Claudina Nevis, Karen Edson

Absent members: Ann Barsotti, Will Bush, David M. Carlisle, M.D., Daniel Gullahorn, Michael Kassis, Robert Quigley, Victor Rowley, Larry Toliver, Bill Wood

Topic	Discussion Highlights	Action	Action Assignment
<i>California State Portal Plan need</i>	Clark explained the need for a Portal Business Case framework to develop the Ca Portal Business Plan	Discussion to continue next meeting	CIO to continue need discussion
DMV Portal project RFP status update	Bernard provided RFP status	DMV continue update next meeting	
Review & discuss <i>Ca Portal Project Topics</i>	John and members discussed topics and identified some subtopics	members to indicate their topic interests	Committee members to send their input/ updates to John or Claudina.
Open discussion		Need to show interfaces between DMV portal project and Business Case/Plan to be developed	Claudina and John to develop a 1 to 2 page document / picture showing relationships and complementing activities
Next Meeting:	Date: March 18 / 25 from 1 to 2:00 P.M. ? Location: OPR room 202		
Adjourn	Meeting adjourned @ _____		