



State Portal Steering Committee Meeting

Summary Minutes

Meeting Date: **May 13, 2005** Meeting Time: **1:00 – 3:00 pm** Meeting Location: **OPR Room 202**

Attendees:

Committee members: Dave Dawson, Tom Dolce, Davood Ghods, Dale Jablonsky, John Jewell, Michael Kassis, J. Clark Kelso, Kelvin Pye, Larry Toliver, Charlene Zettel

Alternate members: Kristine Ogilvie, Pam Harris

Others: Denise Blair, Paul Benedetto, Claudina Nevis, Deborah Schwartz, John Kriege

Absent members: Ann Barsotti, Joan Borucki, Vince Brown, Will Bush, David M. Carlisle, M.D., Gary Clark, Daniel Gullahorn, Pat Henning, Robert Quigley, Bernard Soriano, Wayne Strumpf

Topic	Discussion Highlights	Action	Action Assignment
I. Meeting Minutes		Approved 4/15 committee minutes	
II. <i>California State Portal</i>	John Jewell reported for the California Research Bureau (CRB). Survey to be conducted via interviews with state leaders to support the Portal Framework document.		Claudina Nevis to develop list of Portal vendors and contact them to enable Framework document information gathering
II. DMV Portal project update	Denise Blair reported BT&H wants FSR Focus Groups & DMV staff are traveling to 7 cities to gather public input. DMV vendors are willing to pay for enhanced existing services and new business transactions.		<ol style="list-style-type: none"> 1. DMV to send draft FSR to Clark Kelso on 5/27. 2. Claudina Nevis send DMV the architecture document from Child Support project.

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III. Enterprise Architecture (EA)	<p>Clark Kelso reported:</p> <ol style="list-style-type: none"> 1. Portal lines of business will determine how to populate the EA teams. 2. Clark is drafting some language for Portal Committee with perhaps a Portal Revolving Fund. <p>Dale Jablonsky and the committee discussed the 3 EA visual documents distributed:</p> <ol style="list-style-type: none"> 1. EA governance 2. EA Federated Model 3. Enterprise Architecture <p>These documents are available at: http://www.cio.ca.gov/ITCouncil/Committees/ArchStandards.html</p>		<ol style="list-style-type: none"> 1. DCA to join DMV and reach out to Fish and & Game. 2. EA documents to be updated and posted to the CIO web site.
IV. Executive Council	Clark Kelso gave a high level overview of the Executive Council just convened in support of the IT Strategic Plan Goal 2.		
V. Portal Governance	No time for discussion		
VI. Common Service Components	To be discussed in a couple of weeks with some departments		
VII. Next steps	<p>Future committee meetings will be scheduled monthly</p> <p>Next meeting: June 10 at 1 to 3:00 P.M.</p> <p>Location: to be determined because of additional members</p>		
VIII. Adjourn	Meeting adjourned @ 2:50 <u>P.M.</u>		