

Database: Module scores are entered and stored after exam.

Information Technology Specialist Classification Series

4 EMPLOYMENT LEVELS

Assistant IT Specialist Level, Trainee Level – (T)

Information Technology Specialist I, First Journey Level - (E)

Information Technology Specialist II, Full Journey Level - (J)

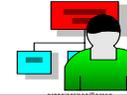
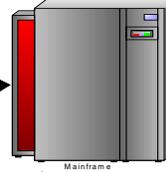
Information Technology Specialist III, Advanced Level - (A)

CORE COMPETENCIES

14 FUNCTIONAL AREAS

1. Client Server Application Development
2. Legacy Application Development
3. Web Application Development
4. Customer Technical Support
5. Database Administration
6. Data Administration
7. Server and Systems Support
8. Information Systems Security Administration
9. Information Technology Business Consultant
10. Information Technology Project Management
11. IT Technical Document Writer
12. Network Administration
13. Website Administration and Development
14. Telecommunications

T ₁₄	E ₁₄	J ₁₄	A ₁₄
T ₁₃	E ₁₃	J ₁₃	A ₁₃
T ₁₂	E ₁₂	J ₁₂	A ₁₂
T ₁₁	E ₁₁	J ₁₁	A ₁₁
	E ₁₀	J ₁₀	A ₁₀
T ₉	E ₉	J ₉	A ₉
	E ₈	J ₈	A ₈
	E ₇	J ₇	A ₇
T ₆	E ₆	J ₆	A ₆
	E ₅	J ₅	A ₅
T ₄	E ₄	J ₄	A ₄
T ₃	E ₃	J ₃	A ₃
T ₂	E ₂	J ₂	A ₂
T ₁	E ₁	J ₁	A ₁
CORE	CORE	CORE	CORE
Minimum	Minimum	Minimum	Minimum



Manager/Supervisor

Creates position description identifying required competencies and skills and their relative weight and submits to Human Resources.



Human Resources

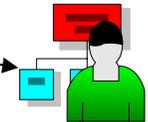
Accesses Database-generated certification lists and rankings, linked to competencies and skills of position, and generates Certification List..



Skills-based Certification List

DRAFT

INFORMATION TECHNOLOGY SKILLS-BASED CERTIFICATION PROCESS



Manager/Supervisor

Interviews and selects best job match for successful hire.



Hired Employee

Best meets tested competencies and skills.
Completes probation.



Prospective Employee

Completes on-line application for exam. Meets minimum qualifications in order to schedule exam date. At exam, selects functional areas to test for.